

**River Oaks Association**  
**Fence Approval Worksheet**  
(Phases 6, 7 & 8 covenants allow fences only with in-ground pools.)  
Revised 2.16.22

**Plan Submission** – A picture or artist’s rendition of the fence must be submitted to the River Oaks Association Trustees at [RiverOaksHOAHeath@gmail.com](mailto:RiverOaksHOAHeath@gmail.com) along with a drawing that includes the lot lines, location of existing structures including the proposed location of the fence with dimensions, and with a dimension to the closest setback line.

1. **Initial Plan Review** – The Plan Review and Compliance Committee (PR&CC) will review the submission and recommend to the trustees either approval or rejection of the project.
2. **Trustee Review** - If approved by the PR&CC and trustees, the submitter will receive an email noting approval from the trustees. If rejected, an email will be sent to the submitter, no more than 10 days (Phase 8 – “10 business days”) from the date a **complete set of plans** was submitted explaining the reason for the rejection.
3. **Installation** - Property owners will have 60 days to complete the construction as approved or approval will be considered rescinded and any partial construction required to be removed from the lot.

**Fence Checklist** - Indicate on the drawing:

\_\_\_\_ Contact information: Name \_\_\_\_\_ Mailing Address \_\_\_\_\_  
Lot # \_\_\_\_\_ Phase# \_\_\_\_\_ Phone # \_\_\_\_\_, E-mail \_\_\_\_\_  
\_\_\_\_ Manufacturer \_\_\_\_\_, Style \_\_\_\_\_  
\_\_\_\_ Height of fence (not more than 5 feet) \_\_\_\_\_  
\_\_\_\_ Location and size of gate opening \_\_\_\_\_  
\_\_\_\_ Color \_\_\_\_\_ (Same color as house or a complementary color)  
\_\_\_\_ Materials \_\_\_\_\_ (Suitable for outside application)  
\_\_\_\_ Lighting of fencing if applicable – manufacturer and style (Please include a picture.)

Notes:

- Permanent type fencing is permitted only in the rear lot area.
- Lot pins must be identified before approval can be given.
- Have you called OUPS at 1-800-362-2764 to check for underground utilities?
- Property owner is responsible for contacting the Licking County Building Code Department and the City of Heath Building & Zoning Department to obtain any and all permits necessary for the construction of the submitted project. All drawings and information submitted for the permitting process shall be included as part of the submittal to the River Oaks PR&CC.

Owner’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_